

CROWN POINT COMMUNITY PLANNING TEAM
MINUTES

January 16, 2017

6:30 – 8:30 p.m.

Location of this meeting: Laidlaw United Church.
www.crownpointhamilton.ca

Vision: To make Crown Point a better place to live, work and raise a family.

Mission: (a) to strengthen the Crown Point Community by building and promoting the assets of the community
(b) to facilitate resident participation in the community
(c) to encourage a barrier-free environment where all residents are encouraged to grow to their full potential

Values: Inclusiveness, Respect, Diversity, Stewardship, Capacity Building

Open House and Welcome Tables

City School by Mohawk

My Free Hamilton - Julie Berube and Angie Mallory

Castle Project – Faye Parascandalo

LRT - Brochures

1.0 Co-chair Mia Ferrell called the meeting to order.

The attendance sheet was circulated. There were 24 attendees.

Exec. Team in attendance: Co-Chairs: Mia Ferrel and Sean Hurley

Co-Treasurers: Cynthia Lokker and Nancy Reyes

Co-Secretary: Jessie Williamson. Regrets sent from Laura Vandette

Minutes taken by Bev Wagar

The “intro” question was “What was your New Years Resolution?”

Mia read the Vision, Mission, Values statements.

Motion: to accept the agenda as circulated. Motioned by Fatima Mesquita; Seconded by Jessie Stewart. Carried

Motion: to accept the minutes from the December 16 2016 meeting as circulated. Motioned by Fatima Mesquita; Seconded by Jessie Stewart. Carried

2.0 **Administrative Updates**

2.1 Treasurer's Report (Cynthia Lokker) Treasurers report as of Dec 31, 2016 the planning team has \$3,867.56.

The Point has a balance of \$5,153.76. The total in bank as of Dec 31, 2016 was \$9,021.32. There are still some outstanding issues with unpaid invoices. We are still working with the bank to get electronic transfer of funds.

2.2 Community Developer Corner. No report

3.0 **Action Team Updates**

3.1 The Point - Sean Hurley reported that the Feb / March issue is in production layout now and will be ready for distribution on schedule.

3.2 Kenilworth Team - Jessica reported. Report on the successful “Tis the Season” holiday event on Dec. 17. The street decor was a special surprise – there were wreaths on street, trees in planter boxes (thanks to Environment Hamilton) and ornaments added, thanks to many volunteers.

3.3 Pipeline Trail Team. No report.

3.4 Garden Club. Bev reported. The next meeting is on Wed. Jan. 25 at the Wallace Funeral Home building at 151 Ottawa St. North, at 7:30 pm. Candy Venning will be presenting on “Basic Garden Design”. The club will be hosting a wintersowing workshop in early February. The club has a table at Seedy Saturday on Feb. 4 at McQuesten Farm.

3.5 Traffic Calming. Dina D'Emmo reported. Survey deadline is Jan. 31, 2017. There have been 23 responses from SurveyMonkey so far. To increase responses, a link will be put on FB. The team will meet in March to go through the responses and continue with street audit, based on responses identifying problem areas.

- 3.6 Memorial Park Committee. Group is being led by Matthew Green's staff, but no update. Keep on agenda for next meeting.
- 3.7 Planning Team Website. Sean reported. Content is needed-- all the action teams to write up what they do. The site is expected to be ready by early June.
- 3.8 Natural Playground. No one from that team in attendance. No report.
- 3.9 Action Plan Update Team. Deferred to after the break.

4.0 **Small Grant Update**

4.1 Summary report from Julia / Legal holistic clinic for women. Written report submitted. Fifty six women attended. Ten received 1 hour consultation. Two received complete pro bono services. They plan to hold something similar next year and will be applying for grants from SPRC, Mental Health Hamilton (organization) and seeking support from tenancy rights groups. Will again be for free and services donated. Congratulations offered. Julia invited everyone to the workshop's Facebook group.

5.0 **Small Grant "Asks"**

5.1 Cynthia explained the purpose and process for small grants for first-time attendees.

Anne Valentin mentioned that the Kenilworth DePave project may be asking for a small grant to help with unforeseen expense of reconfiguring the parking lot. Bev described some of the design changes that may be necessary to accommodate Father Hanh's requirement to not lose parking spaces.

5.2 Sean Hurley mentioned that he'd like to create an action team to encourage participation from youth. Team would focus on promoting the availability of money for projects that young people may want to initiate. The idea is to find out what ideas they have and encourage them to apply for small grants. "Normal" advertising (FB, newspaper) don't reach younger people. This action team would brainstorm on how to best reach the kids. Mia, Kat, Andrew, and Eileen volunteered. Sarah (from HCF) suggested a "Dragons Den" approach where kids pitch various ideas. Jocelyn from NAS office offered to provide insight on info gathering knowledge. She mentioned that Sharon Charters (HCF grants manager) would like to hear how this unfolds.

5.3 DeLight. Fatima reported. DeLight is on the Winterfest roster this year and will be part of the Winterfest kickoff event. Fatima showed the Winterfest brochure and DeLight promo buttons. Everyone was encouraged to take one.

BREAK

Community Conversation: Developing a new CPPT Action Plan

Cynthia discussed the history of the current action plan and the need for an updated one. She pointed out the drawbacks of the last one: too long, too complicated, detailed, difficult to measure success. About 18 months ago, we began the process of updating the Action Plan. Meeting attendees were asked to think about what items we'd like to stop / change / start. Our community developer at the time; Lena Saad solicited input from people on the street as well—via a table at Ottawa Street Festival and a neighbourhood "tour" on 100-in-1-Day. A questionnaire in The Point also provided comments and ideas. Lena took all the data and put it into broad themes/categories:

- Neighbourhood character
- Advocacy
- Community
- Greening
- Environment
- Youth
- Health and safety
- Poverty/Economic development
- Revitalization/Beautification
- Space/amenities
- Streets

Sean emphasised the challenge to stay focussed on items that are within the scope of the planning team, things we could actually implement. Discussed the value of having an action plan, how to make it more useful, more relevant, avoiding purely aspirational goals and ones that cannot be measured, ones impossible to achieve.

Broad thematic goals will not make it into the “win” column.

Fatima asked how to incorporate issues such as inclusion, accessibility. Jocelyn responded that these should not be goals in themselves, rather “lens” through which other work is done. They should not be the focus of the work.

Attendees separated into groups discussing one or two of these themes. Groups were to decide how to translate the input comments into action items using the SMART principle with a one-year time frame. People were encouraged to move around between tables, to participate in all the areas that concerned them.

Wrapping up the discussion groups reported good conversations, positive experience doing the review this way. Cynthia asked for volunteers to collect each group's work and continue to refine the community input into action items: Sean, Andrew, Elizabeth, Eileen, Jocelyn, and Cynthia.

Motion to Adjourn: Motioned by Bev Wagar; Seconded by Scherrie Kelly. Carried

***Reminder to all Crown Point members, team leads and service providers to submit requests for open house tables for the February 27th, 2017 meeting to Crown Point Executive by email to Laura Vandette at lvandette@gmail.com by February 5, 2017 If you are reporting from one of the Action Plan Teams or have a current small grant, please confirm to the co-chair prior to the meeting that you will be giving an update, thank-you.*